Healthy Montgomery Steering Committee Meeting
Virtual via Zoom Meeting
September 11, 2023
Meeting Minutes

Members and Alternates Present: Dr. Christopher Rogers, Dr. Kisha Davis, Susan Emery, Crystal DeVance-Wilson, Dr. Olivia Carter-Pokras, Leslie Graham, Amy Lindsey, Gina Maxham, Kimberley McBride, Nguyen Nguyen, Judi-Lei Hernandez, Jade-Ann Rennie, Diana Saladini, Monique Sanfuentes, Cristina Sassaki, Stephanie Iszard, Jacquelyn Williams, Monika Driver, Eleni Antzoulatos, and Dairy Marroquin.

Healthy Montgomery Staff: Elizabeth Beck, Rita Deng, Chunfu Liu, Meghan Sontag, T'Kia Pearson, and Kiera Abdul.

Guests: Karen Gutierrez, Muhammad Hasan, Tara Clemons Johnson, Heather Bruskin, Cynthia Baur, Arlee Wallace, Maura Canavan, Jack Ewart, and Devlon Nicole Jackson.

Topic/Presenter	Key Points	Action Item/ Responsible Person
Welcome, Opening Remarks, Introduction of New Member Representatives *Ms. Leslie Graham*	- The meeting was called to order at 3:02 p.m. - Ms. Leslie Graham welcomed all attendees and introduced new member representatives: - Susan Emery, Commission on Health - Judi-Lei Hernandez, Recreation - Timothy Burns, Public Safety - Attendance was taken and quorum (50% of membership plus 1) was present.	
Approval of May 2023 Meeting Minutes *Ms. Leslie Graham*	- May 2023 meeting minutes were sent via meeting invite and in the Zoom chat. - Kimberley McBride motioned to approve meeting minutes; Jacquelyn Williams seconded. - Opened it to discussion, there were no questions, updates, or clarifications on the minutes. - All in favor to approve, none opposed.	**Kimberley McBride motioned to approve minutes with a second from Jacquelyn Williams. Minutes were approved unanimously.**
CHNA Discussion, Voting, and Next Steps *Dr. Christopher Rogers & Ms. Elizabeth Beck*	- The CHNA was sent via email by Ms. Elizabeth Beck to the Healthy Montgomery Steering Committee and was also placed in the chat. - Dr. Rogers provided an overview of updates the CHNA has gone through since the first reviews were completed in spring 2023. They include: - Updated the significant health need charts to include the following: - Categorization of themes and indicators	

	- Montgomery County indicator data and trends over time - Prior to this, the charts only included qualitative themes and quantitative indicators - Incorporated data on the following: - Prenatal and preterm births in NH Black population with late/no prenatal care - Infant mortality rate - Foster care data in NH Black population - Percent population estimates by selected characteristics (e.g., race/ethnicity) - High blood pressure prevalence - Removed stigmatizing language (ex: substance misuse versus substance abuse) – this resource was shared in the chat: https://nida.nih.gov/nidamed-medical-health-professionals/health-professions-education/words-matter-terms-to-use-avoid-when-talking-about-addiction Suggestion was made to add the topic of language to a future agenda so we can discuss further about creating a document specific to DHHS - Updated the term "minority" to instead reflect "racial and ethnic communities" - Expanded the resources listed in the chart to potentially meet significant health needs - Reorganized sections of the report to provide a more seamless and clear review for readers - Held one on one meetings with members to receive feedback and updates - Ms. Elizabeth Beck refreshed attendees of LHIC responsibilities, including providing oversight and approval of the CHNA. - Ms. Leslie Graham opened the CHNA for discussion before voting. Comments were provided by Dr. Carter-Pokras regarding confusing quantitative trend data. More discussion on this will take place. - Ms. Leslie Graham invited voting members to vote to approve the CHNA. There were no motions to approve. - Group decided to pursue further edits on the document. - Members agreed an electronic vote would be completed to approve and adopt the CHNA. Voting rules will remain the same in order for the vote to pass. - Ms. Elizabeth Beck will follow-up once the vote is ready to take place.	
Health Equity Training *Ms. Karen Gutierrez*	- Ms. Karen Gutierrez provided an overview of the Health Equity training that is being offered to Healthy Montgomery on Monday, October 23 from 1-3:30 p.m. at 1401 Rockville Pike. This training is specific for Healthy Montgomery and MAPP Subcommittee members and only focuses on modules 3 and 4 of the training. - For anyone outside of Healthy Montgomery and the MAPP Subcommittee, there is another opportunity to attend the full Health Equity training on September 28 from 9 a.m.-3:15 p.m.	

	• To receive more information regarding either training, please email Ms. Elizabeth Beck at elizabeth.beck@montgomerycountymd.gov.	
Mini Grant Opportunity *Ms. T'Kia Pearson*	• Ms. T'Kia Pearson provided an overview of a mini grant opportunity through the tobacco program. Additional slides and an overview handout will be provided to members. • The available funding ranges from $10,000-$30,000 and the programming must target African American, Asian America, or Latino communities. This is a direct funding opportunity.	
MCDHHS Public Health Officer's Comments *Dr. Kisha Davis*	• Dr. Kisha Davis provided updates surrounding COVID-19, vaccines, and other health concerns in Montgomery County.	
Discussion of Future Meetings *Dr. Leslie Graham*	• Ms. Leslie Graham opened the meeting to feedback surrounding future meeting structures. • Discussion included having an in-person option once a year (potentially consider a full day summit) and offering hybrid options. • Discussions will continue with planning for next year. The November meeting will still be held virtually via Zoom.	
Minority Health Initiatives & Program Updates	• Ms. Jacquelyn Williams shared updates on the African American Health Program's projects and activities. • Nguyen Ngyuen shared updates on the Asian American Health initiative's projects and activities. • Dr. Olivia Carter-Pokras shared updates on the Latino Health Initiative's projects and activities.	
Hospital Workgroup Updates	• Ms. Dairy Marroquin shared updates from the hospital workgroup.	
Wrap up/Adjourn	• The meeting was adjourned at 4:40 p.m. The next Healthy Montgomery Steering Committee meeting will be on November 6, 2023 from 3-5 p.m. via Zoom.	